

H A R L O W C O N S E R V A T I O N V O L U N T E E R S

CONSTITUTION

1. The organisation shall be called 'Harlow Conservation Volunteers'.
2. The aims of the organisation are:
 - (a) The conservation and maintenance for the benefit of the public at large the character and amenity of the rural and urban areas in the area served.
 - (b) The maintenance and management of nature reserves and other sites of biological and scientific importance.
 - (c) The maintenance of ancient monuments or other areas of archaeological or industrial archaeological importance.
 - (d) The education of the public, and in particular young people, in the principles and practice of the nature of conservation.
3. To fulfill these aims:
 - (a) Tasks shall be run on a regular basis. Records shall be kept and compiled in an annual report.
 - (b) Other activities, in furtherance of the aims or the benefit of the organisation, shall also be undertaken from time to time as the members see fit.
4. The area served is principally Harlow and the surrounding district, but tasks and activities may be undertaken elsewhere as is seen fit by the members.
5. The organisation shall be affiliated to the British Trust for Conservation Volunteers, and shall observe the conditions of affiliation.
6. Membership shall be open to anyone between the ages of 12 and 70 interested in the work of the organisation.
7. The organisation shall hold regular meetings to discuss its policy and administration. All members shall be entitled to attend, and these meetings will be fully publicised, especially on the organisation's tasks.
8. Such Officers shall be appointed as are required to conduct the administration of the organisation. These will include a Chairman, Secretary, Publicity Officer and a Treasurer. These officers shall be in charge of the day-to-day running of the organisation, but shall be answerable to meetings of members.

9. There shall be an annual subscription to help pay necessary expenses, to be fixed at a Members Meeting at such a rate as is from time to time thought adequate.
10. Accounts shall be kept by the Treasurer, and an annual audit compiled and approved at a Members Meeting.
11. The organisation shall maintain insurance for volunteers on its tasks, and for injuries to third persons and damage to property.
12. If the organisation shall, by general consent of its members, cease to exist, all assets shall pass to the British Trust for Conservation Volunteers (or other parent body).
13. This constitution shall only be altered by general consent of a majority of the Members of the organisation.

NOTES

- 3.(a) Tasks will usually be run every other week, though on a less regular basis during the summer.
7. An AGM will be held in September of each year.
9. The subscription will be due in November of each year.